

*Dedicated to Outstanding Customer Service for a Better Community*

**SERVICE SOLUTIONS SUCCESS**



January 28, 2013


SHAWN MUSGRAVE  
P.O. BOX 55819  
BOSTON, MA 02205

Re: Request made to Records Department on January 11, 2013. Case:

Your request has been reviewed by the Police Legal Advisor and the record(s) you are requesting will NOT be released to you in whole or in part, pursuant to the exemptions (s) below:

- The records that were requested do not exist.

Other:

  
Deputy Custodian of Records  
Records Division  
El Paso Police Department

Received by:                      Date:                      Cost:



911 N Raynor  
El Paso Texas 79903  
(915) 564-7000 - www.eppd.org

Mayor  
John F. Cook

City Council

District 1  
Ann Morgan Lilly

District 2  
Susie Byrd

District 3  
Emma Acosta

District 4  
Carl L. Robinson

District 5  
Dr. Michiel R. Noe

District 6  
Eddie Holguin Jr.

District 7  
Steve Ortega

District 8  
Cortney Carlisle Niland

City Manager  
Joyce A. Wilson

Chief of Police  
Gregory K. Allen



El Paso Police Department  
Records Division  
911 N. Raynor St.  
El Paso, TX 79903

December 5, 2012

To Whom It May Concern:

Pursuant to the Texas Public Information Act, I hereby request the following records:

1. any requests for proposals, proposals submitted by vendors, contracts, budgets or cost allocations for the purchase, research of and/or use of aerial drones, UAs, UAVs, and UASs (hereinafter "drones");
2. any policies, guidelines, manuals and/or instructions on institutional use of drones, including on the legal process required (such as a warrant or court order), if any, before operating a drone;
3. any departmental records concerning this institution's use of and/or research of drones now or plans to use drones in the future including:
  - a. the types of investigations or instances in which this department is using or plans to use drones, or how it plans to support, manage or oversee the usage of drones by another department or office;
  - b. policies, guidelines, manuals and/or instructions on storage requirements or procedures for video or static images obtained through use of drones, including retention times;
  - c. the altitude at which drones can or do fly;
  - d. drones' ability to carry weapons.

I also request that, if appropriate, fees be waived as I believe this request is in the public interest. The requested documents will be made available to the general public free of charge as part of the public information service at MuckRock.com, processed by a representative of the news media/press and is made in the process of news gathering and not for commercial usage.

In the event that fees cannot be waived, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 10 business days, as the statute requires.

Sincerely,



Shawn Musgrave

Filed via MuckRock.com  
E-mail (Preferred): [2307-79049410@requests.muckrock.com](mailto:2307-79049410@requests.muckrock.com)

For mailed responses, please address (see note):  
MuckRock News  
DEPT MR 2307  
PO Box 55819  
Boston, MA 02205-5819

PLEASE NOTE the new address as well as the fact that improperly addressed (i.e., with the requester's name rather than MuckRock News) requests might be returned by the USPS as undeliverable.